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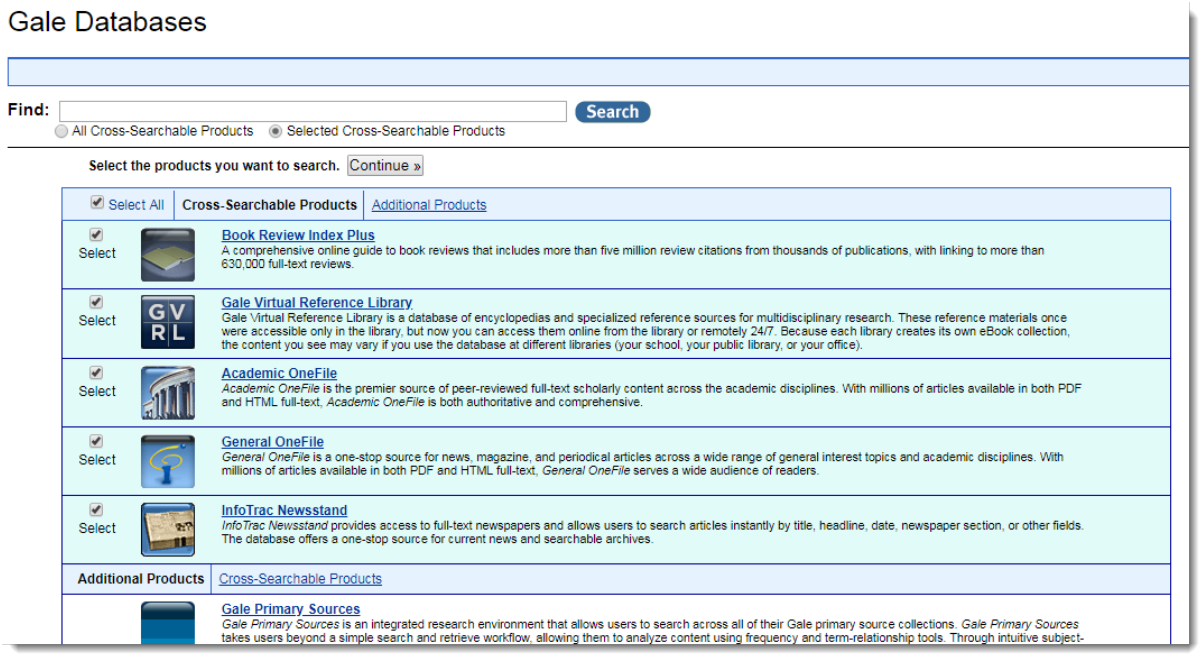
Gale Reference Complete

Quick Start Guide

The Online Library provides access to Gale Reference Complete, an enormous package of reference materials from Gale. This guide will help you to navigate and use Gale's interface.

Databases

After you login, you will see a list of the Gale databases you can access. Each database has a different specialism. Read the description of the database to find out what it contains.



You can select some of the databases you want to search across. Tick the boxes next to the databases you want to search across, and then use the search box at the top of the page.

However, because the materials in Gale are so diverse, you cannot search across all of the databases in one search. The databases at the bottom of the page are not cross-searchable. This means that if you are looking for a specific type of material, it might be a good idea to look at the database descriptions and then search within the individual databases which look promising.

Search

If you searched across Gale databases, the search results will look like this:

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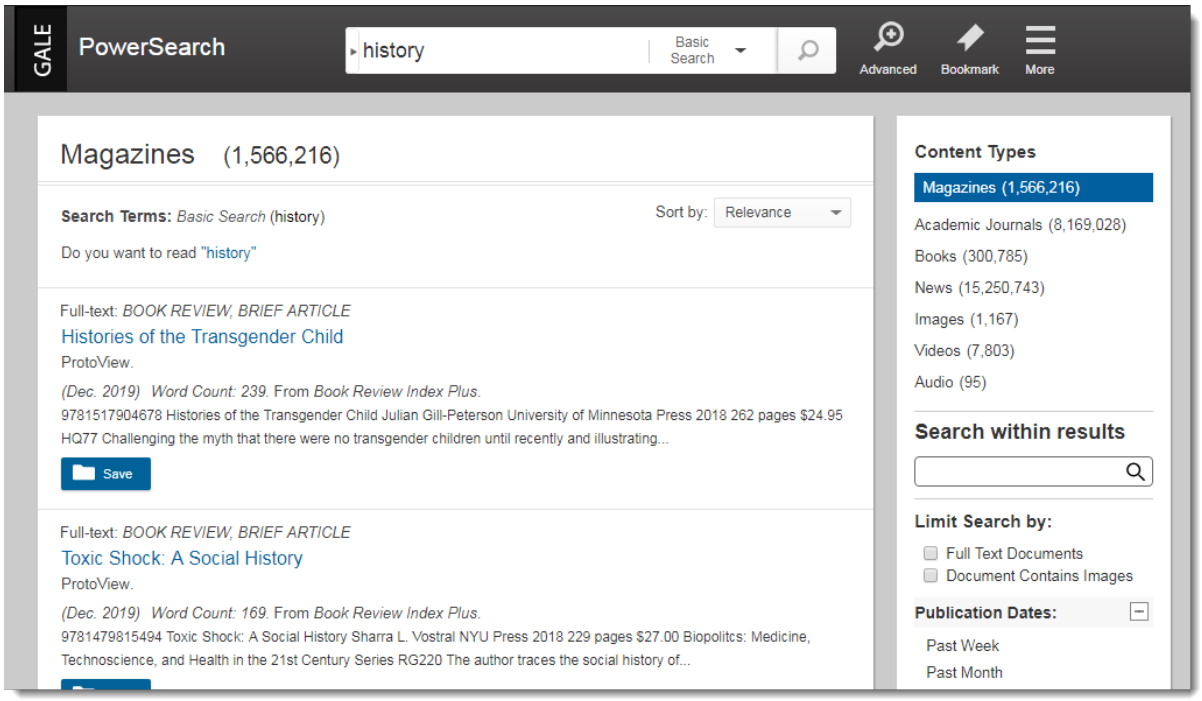
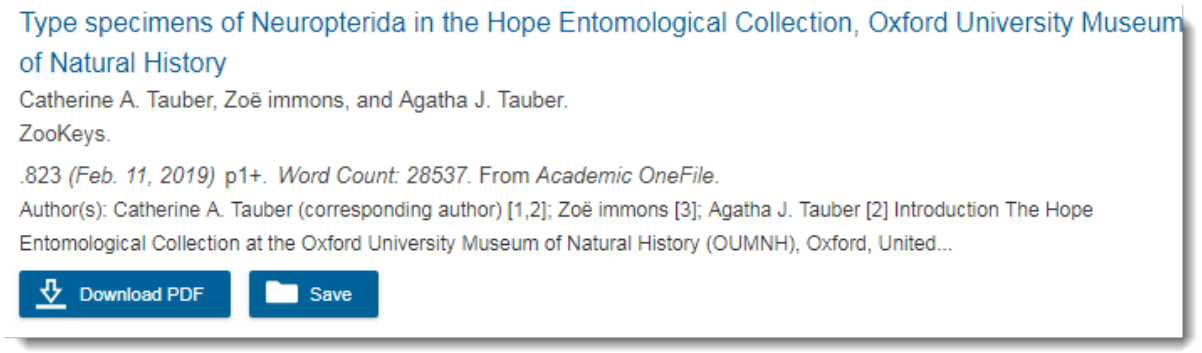
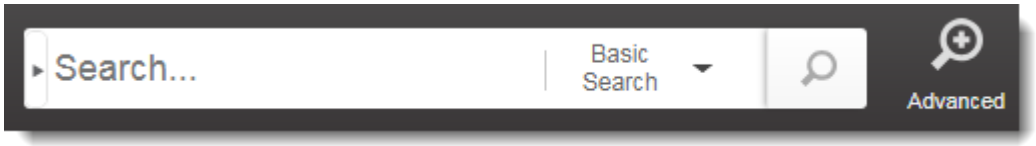


Please note that the search results are automatically limited to magazine articles. To search for academic journals, books or other content types, click on the filter to the right of the search results. There are other useful filters on the right side of the page you can use, such as limiting by full text and publication date.

If the full text is available, you will see a 'Download PDF' button underneath the search result.



To conduct a more precise search, click 'Advanced' to the right of the search box.



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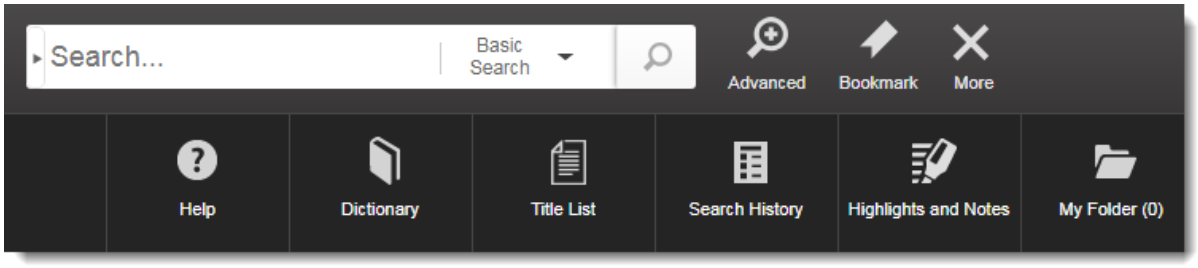
Help

For help, click ‘More’ (the three lines to the right of the search box) and then ‘Help’. A pop-up will appear explaining how to use the page you are on.



If you need any more help, please contact the Online Library by:

Email: onlinelibrary@london.ac.uk

Telephone: +44 (0)20 7862 8478 (between 09.00 and 17.00 London time)

Contact us form at: http://onlinelibrary.london.ac.uk/about/contact-us?

Ask a Librarian Live Chat: https://onlinelibrary.london.ac.uk/support/online-library-enquiry-service/ask-librarian-live-chat