

Gale Reference Complete

Quick Start Guide

The Online Library provides access to Gale Reference Complete, an enormous package of reference materials from Gale. This guide will help you to navigate and use Gale's interface.

Databases







After you login, you will see a list of the Gale databases you can access. Each database has a different specialism. Read the description of the database to find out what it contains.

Gale Databases

Find:

All Cross-Searchable Products Selected Cross-Searchable Products

Select the products you want to search.

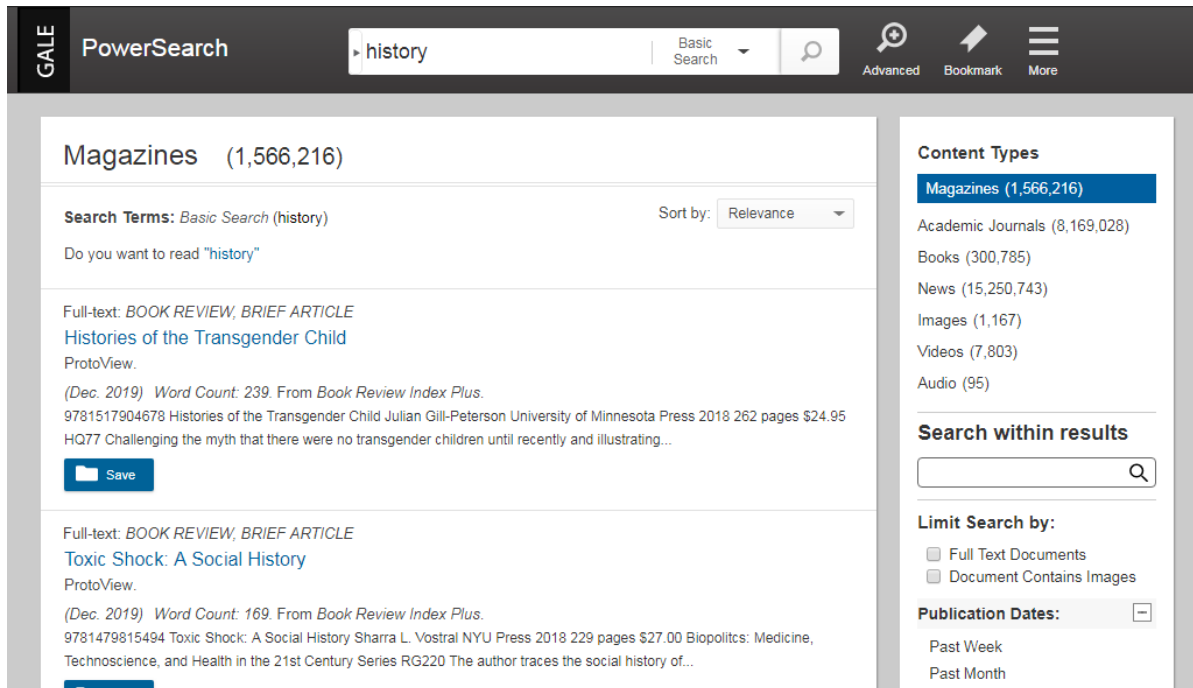
| <input checked="" type="checkbox"/> Select All | Cross-Searchable Products | Additional Products |
|--|---|--|
| <input checked="" type="checkbox"/> Select |  | <p>Book Review Index Plus A comprehensive online guide to book reviews that includes more than five million review citations from thousands of publications, with linking to more than 630,000 full-text reviews.</p> |
| <input checked="" type="checkbox"/> Select |  | <p>Gale Virtual Reference Library Gale Virtual Reference Library is a database of encyclopedias and specialized reference sources for multidisciplinary research. These reference materials once were accessible only in the library, but now you can access them online from the library or remotely 24/7. Because each library creates its own eBook collection, the content you see may vary if you use the database at different libraries (your school, your public library, or your office).</p> |
| <input checked="" type="checkbox"/> Select |  | <p>Academic OneFile Academic OneFile is the premier source of peer-reviewed full-text scholarly content across the academic disciplines. With millions of articles available in both PDF and HTML full-text, Academic OneFile is both authoritative and comprehensive.</p> |
| <input checked="" type="checkbox"/> Select |  | <p>General OneFile General OneFile is a one-stop source for news, magazine, and periodical articles across a wide range of general interest topics and academic disciplines. With millions of articles available in both PDF and HTML full-text, General OneFile serves a wide audience of readers.</p> |
| <input checked="" type="checkbox"/> Select |  | <p>InfoTrac Newsstand InfoTrac Newsstand provides access to full-text newspapers and allows users to search articles instantly by title, headline, date, newspaper section, or other fields. The database offers a one-stop source for current news and searchable archives.</p> |
| Additional Products Cross-Searchable Products | | |
| <input type="checkbox"/> |  | <p>Gale Primary Sources Gale Primary Sources is an integrated research environment that allows users to search across all of their Gale primary source collections. Gale Primary Sources takes users beyond a simple search and retrieve workflow, allowing them to analyze content using frequency and term-relationship tools. Through intuitive subject-</p> |

You can select some of the databases you want to search across. Tick the boxes next to the databases you want to search across, and then use the search box at the top of the page.

However, because the materials in Gale are so diverse, you cannot search across all of the databases in one search. The databases at the bottom of the page are not cross-searchable. This means that if you are looking for a specific type of material, it might be a good idea to look at the database descriptions and then search within the individual databases which look promising.

Search

If you searched across Gale databases, the search results will look like this:



The screenshot shows the Gale PowerSearch interface. The search box contains the term 'history'. The results are filtered to 'Magazines (1,566,216)'. The search terms are 'Basic Search (history)' and the results are sorted by 'Relevance'. A prompt asks 'Do you want to read "history"'. Two search results are visible, both marked as 'Full-text: BOOK REVIEW, BRIEF ARTICLE'. The first result is 'Histories of the Transgender Child' by Julian Gill-Peterson, with a 'Save' button. The second result is 'Toxic Shock: A Social History' by Sharra L. Vostral, also with a 'Save' button. On the right side, there is a 'Content Types' sidebar with 'Magazines (1,566,216)' selected, and other options like Academic Journals, Books, News, Images, Videos, and Audio. Below that is a 'Search within results' box and a 'Limit Search by' section with checkboxes for 'Full Text Documents' and 'Document Contains Images'. At the bottom of the sidebar is a 'Publication Dates' section with a dropdown menu.

Please note that the search results are automatically limited to magazine articles. To search for academic journals, books or other content types, click on the filter to the right of the search results. There are other useful filters on the right side of the page you can use, such as limiting by full text and publication date.

If the full text is available, you will see a 'Download PDF' button underneath the search result.

Type specimens of Neuropterida in the Hope Entomological Collection, Oxford University Museum of Natural History

Catherine A. Tauber, Zoë Immons, and Agatha J. Tauber.

ZooKeys.

.823 (Feb. 11, 2019) p1+. Word Count: 28537. From Academic OneFile.

Author(s): Catherine A. Tauber (corresponding author) [1,2]; Zoë Immons [3]; Agatha J. Tauber [2] Introduction The Hope Entomological Collection at the Oxford University Museum of Natural History (OUMNH), Oxford, United...

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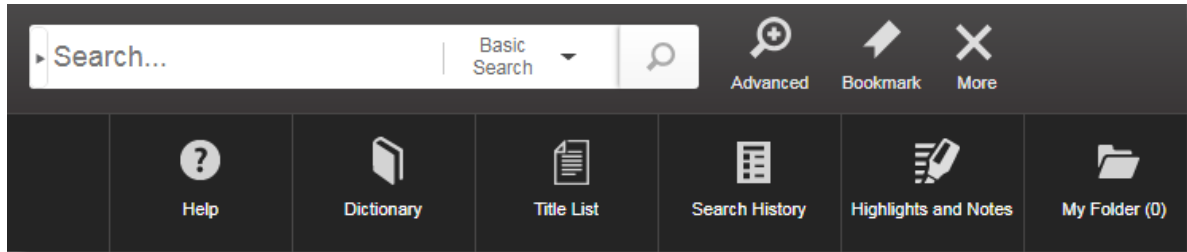
To conduct a more precise search, click 'Advanced' to the right of the search box.



The close-up shows the search box with the text 'Search...'. To the right of the search box is a dropdown menu currently set to 'Basic Search'. Further to the right is a magnifying glass icon and a button labeled 'Advanced'.

Help

For help, click 'More' (the three lines to the right of the search box) and then 'Help'. A pop-up will appear explaining how to use the page you are on.



If you need any more help, please contact the Online Library by:

Email: onlinelibrary@london.ac.uk

Telephone: +44 (0)20 7862 8478 (between 09.00 and 17.00 London time)

Contact us form at: <http://onlinelibrary.london.ac.uk/about/contact-us?>

Ask a Librarian Live Chat: <https://onlinelibrary.london.ac.uk/support/online-library-enquiry-service/ask-librarian-live-chat>